



TOTAL SCHOOL SOLUTIONS

Director of Student Nutrition Services (DNS) Training Program 2022 Inventory Skills Assessment

Candidate Name: _____

Date: _____

Training Location: _____

On a scale of 1-5, circle the number that best ranks your current skills and knowledge of the following areas and provide a brief narrative describing your experiences, including an indication of whether your experience is hands-on; managerial; administrative, etc.:

1. Visionary leadership and the DNS's role as leader within a school district:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

2. Methods for demonstrating vision, positive communication, positioning and empowerment:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

3. Developing a professional support structure with other DNS's:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

4. Meeting facilitation and leading of groups:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

5. Identification and engagement of stakeholders in key decisions:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

6. Conflict resolution strategies; and collaboration skills and techniques:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

7. The Local Control Funding Formula (LCFF) and Local Control Area Plan (LCAP) and how these apply to school district decision making:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

8. School district and nutrition services financial and managerial accounting:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

9. State and Federal Nutrition Services funding:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

10. History, concepts, and legal aspects of the Healthy Hunger-Free Kids Act (HHFKA) of 2010:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

11. Fundamentals of the National School Lunch Program, the School Breakfast Program, the Summer Food Service Program, and the Child and Adult Care Food Program:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

12. Standards for competitive foods sold in schools, tools to increase participation in school nutrition programs, and streamlining student meal applications:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

13. School Food Authorities (SFAs) ability to participate in Special Provision Options including Provision 1, 2, 3 and Community Eligibility Provision:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

14. Preparing for a successful Administrative Review (A/R) including Meal Access and Reimbursement, Meal Pattern and Nutritional Quality, Resource Management, General Program Compliance, and other Federal Program Reviews:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

15. Meal Access and Reimbursement including the SFA’s certification of a student’s eligibility for free or reduced-price meals:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

16. Meal Pattern and Nutritional Quality, Offer versus Serve (OvS) and dietary specifications and nutrient analysis:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

17. Resource Management: Maintenance of the Nonprofit School Food Service Account, Paid Lunch Equity, Revenue from Nonprogram Foods, Indirect Costs, and USDA Foods:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

18. School nutrition general program areas including Civil Rights, SFA On-Site Monitoring, Local School Wellness Policy (LSWP), and Smart Snacks in schools:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

19. School nutrition general program areas including Professional Standards, Senate Bill 1413 – Water Access during Meal Service, Reporting and Record Keeping, and School Breakfast and Summer Food Service Program Outreach:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

20. State and federal safety requirements and laws of the SFA’s safe handling, storage, preparation, and service of food:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

21. Participation in other federal programs including:

- Afterschool Snacks**
- Fresh Fruit and Vegetable Program (FFVP) Grant**
- Seamless Summer Option (SSO)**
- Special Milk Program**
- Child and Adult Care Program - Supper**

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

22. Food Services procurement and ethics including principles of good procurement, laws and regulations, procurement process, procurement options, procurement standards, solicitations for goods and services, and stakeholder responsibilities:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

23. Accommodating children with special dietary needs and food allergies in a school nutrition programs:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

24. Increasing Participation by marketing the nutrition programs to important stakeholders, such as parents, teachers, and students:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

25. Human Resources personnel regulations, laws, and personnel administration in school districts:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

26. Effective supervision practices and techniques; evaluation of subordinates; staff development; and progressive discipline:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

27. California’s public school collective bargaining and contract administration principles and processes:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

28. Effective public speaking and developing successful presentations. Ability to defuse hostile questions from your audience and staying on message:

1	2	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

29. Develop a focused and clear statement, which details your career goals and is directed at the specific National School Lunch and Breakfast program area you are interested in.

30. Please list any other information not covered above you feel would be important to cover as part of the class:

31. Please list anything you would like to share that will make this course a total success in meeting your educational goals:
